

The Federal Republic of Nigeria

Visa Note & Fees

Tourist

- ✓ The Applicant should have a passport valid for at least 6 months from the date of application for the visa (photocopy of the first, second and last pages).
- ✓ Two visitor visa forms (photocopy allowed).
- ✓ Two passport-size photographs.
- ✓ Confirmed return air ticket (along with a photocopy).
- ✓ A Request Letter from the Applicant explaining the purpose of the visit.
- ✓ A Covering Letter from the Company (on company letter head if employed) addressed to the Visa Officer, Nigerian High Commission, New Delhi.
- ✓ Invitation letter from Nigeria. Identity proof of the Authorizing Signatory who signs the invitation. The authorizing signatory, if Nigerian has to provide his/her passport copy else if Foreign National, then along with the passport copy he/she is also required to provide his/her Work/Residence Permit copy.
- ✓ Bank statements for the last 6 months.
- ✓ Salary Slip for last 6 months.
- ✓ A valid Polio (OPV) Certificate is required.
- ✓ If Applicant is a student, evidence to this end is needed.
- ✓ This needs to be accompanied with a Letter of Guarantee from the Educational Institute explaining the purpose of visit and recommending the travel (the letter should be signed by a person other than the Applicant).
- ✓ Yellow Fever Certificate (in original).
- ✓ Proof of funds, in the form of foreign exchange (minimum USD 500) endorsement on the passport (along with its photocopy).
- ✓ Visa is valid for 90 days and it is issued for a maximum stay of 30 days.



- ✓ The Nigeria High Commission, New Delhi will accept the visa applications as per the interview date mentioned on the on-line payment receipt. Date can be obtained at the time online payment process.
- ✓ Processing time is 4-5 working days.

Important : For Visa Fee Refer to Kibria Personnel

Business

- ✓ The Applicant should have a passport valid for at least 6 months from the date of application for the visa (photocopy of the first, second and last pages).
 - ✓ An original Covering Letter from the Indian Company recommending travel and detailing the purpose of trip. The letter should include a personal request from the Applicant as well. Letter should be addressed to the Visa Officer, Nigerian High Commission, New Delhi.
 - ✓ A Letter of Invitation from Associate/s in Nigeria (in original). Identity proof of the Authorizing Signatory who signs the invitation. The authorizing signatory, if Nigerian has to provide his/her passport copy else if Foreign National, then along with the passport copy he/she is also required to provide his/her Work/Residence Permit copy.
 - ✓ Correspondence between the two Companies.
 - ✓ A copy of Incorporation Certificate of the Nigerian Company is to be faxed directly to the Embassy and another copy is to be submitted along with the visa documents.
 - ✓ Two visitor visa forms (photocopy allowed).
 - ✓ Two passport-size photographs.
 - ✓ Confirmed air ticket or e-ticket with IATA stamp.
 - ✓ A valid Polio (OPV) Certificate is required.
 - ✓ Bank Statement for the last 6 months.
 - ✓ Yellow Fever Certificate in Original.
 - ✓ Proof of funds, in the form of foreign exchange (minimum USD 500) endorsement on the passport (along with its photocopy).
 - ✓ Visa is valid for 90 days and it is issued for a maximum stay of 30 days.
 - ✓ The Nigeria High Commission, New Delhi will accept the visa applications as per the interview date mentioned on the on-line payment receipt. Date can be obtained at the time online payment process.
 - ✓ Processing time is 4-5 working days.
- Important** : For Visa Fee Refer to Kibria Personnel.

Transit

- ✓ The Applicant should have a passport valid for at least 6 months from the date of application for the visa (photocopy of the first, second and last pages).
- ✓ Two visitor visa forms (photocopy allowed).
- ✓ Two passport-size photographs.
- ✓ Confirmed return air ticket (along with a photocopy).
- ✓ A Request Letter from the Applicant explaining the purpose of the visit.
- ✓ A Covering Letter from the Company (on company letter head if employed) addressed to the Visa Officer, Nigerian High Commission, New Delhi.
- ✓ Bank statements for the last 6 months.
- ✓ If Applicant is a student, evidence to this end is needed.
- ✓ A valid Polio (OPV) Certificate is required.
- ✓ This needs to be accompanied with a Letter of Guarantee from the Educational Institute explaining the purpose of visit and recommending the travel (the letter should be signed by a person other than the Applicant).
- ✓ Yellow Fever Certificate (in original).
- ✓ Proof of funds, in the form of foreign exchange (minimum USD 500) endorsement on the passport (along with its photocopy).
- ✓ Visa is valid for 90 days and it is issued for a stay of 2 to 6 days.
- ✓ The Nigeria High Commission, New Delhi will accept the visa applications as per the interview date mentioned on the on-line payment receipt. Date can be obtained at the time online payment process.
- ✓ Processing time is 4 to 5 working days.
Important : For Visa Fee Refer to Kibria Personnel.

Temporary Work Permit

- ✓ Applicant should have a passport valid for at least 6 months from the date of application for the visa.
- ✓ Two visa forms.
- ✓ Two passport-size photographs.
- ✓ Passport copy.
- ✓ A covering letter from the Applicant addressed to the Visa Officer, Nigerian High Commission, New Delhi.
- ✓ An original cable copy from Nigeria.
- ✓ A valid Polio (OPV) Certificate is required.
- ✓ An original Letter of Invitation from Associate/s in Nigeria. Identity proof of the Authorizing Signatory who signs the invitation. The authorizing signatory, if Nigerian has to provide his/her ID proof copy else if Foreign National, then along with the passport copy he/she is also required to provide his/her Work/Residence Permit copy.
- ✓ Nigerian company certificate in corporation.
- ✓ The Nigeria High Commission, New Delhi will accept the visa applications as per the interview date mentioned on the on-line payment receipt. Date can be obtained at the time online payment process.
- ✓ Personal Bank Statement for last 6 months.

Important : For Visa Fee Refer to Kibria Personnel

Work Permit

- ✓ Applicant should have a passport valid for at least 6 months from the date of application for the visa.
- ✓ Four STR (Short Temporary Stay) visa forms (photocopy allowed). Children under 16 years are required to complete only two forms.
- ✓ Four passport-size photographs.
- ✓ A Request Letter from the Applicant.
- ✓ A Request Letter from the Relative in Nigeria.
- ✓ In case of a wife visiting her husband, a No-Objection Letter addressed to the High Commission (signed by an official other than the Spouse) from the Employer in Nigeria is required in original.
- ✓ An approval from Nigeria for Temporary Work Permit (original copy) from the Comptroller General Immigration (C.G.I).
- ✓ The Letter of Appointment from the Nigerian Company and a formal Request Letter addressed to the High Commission in New Delhi.
- ✓ Copy of the acceptance of the job by the Applicant.
- ✓ A valid Polio (OPV) Certificate is required.
- ✓ Original Quota Approval Letter, issued by the Ministry in Nigeria.
- ✓ All Educational Certificates must first be attested by the Ministry of Education and then by the Ministry of External Affairs (in original) in India.
- ✓ Original Work Experience Certificate with the above attestations.
- ✓ All of the above documentations are to be submitted in sets of 4 copies each.
- ✓ Charges for attestation of Highest Qualification Certificate (in triplicate) is INR 6000.
- ✓ A copy of the valid Residence Permit of the Spouse in Nigeria is also required.
- ✓ The Nigeria High Commission, New Delhi will accept the visa applications as per the interview date mentioned on the on-line payment receipt. Date can be obtained at the time online payment process.
- ✓ Children over 16 years should indicate whether and what work they will be engaging in after arrival.

Important : For Visa Fee Refer to Kibria Personnel.

Family Visit

- ✓ Four STR (Short Temporary Stay) visa forms (photocopy allowed). Children under 16 years are required to complete only two forms.
- ✓ Four passport-size photographs.
- ✓ A Request Letter from the Applicant.
- ✓ A Covering Letter from the Applicant addressed to the Visa Officer, Nigerian High Commission, New Delhi.
- ✓ A Request Letter from the Relative in Nigeria.
- ✓ A valid Polio (OPV) Certificate is required.
- ✓ In case of a wife visiting her husband, a No-Objection Letter addressed to the High Commission (signed by an official other than the Spouse) from the Employer in Nigeria is required in original.
- ✓ A copy of the valid Residence Permit of the Spouse in Nigeria is also required.
- ✓ The Nigeria High Commission, New Delhi will accept the visa applications as per the interview date mentioned on the on-line payment receipt. Date can be obtained at the time online payment process.
- ✓ Children over 16 years should indicate whether and what work they will be engaging in after arrival.

Important : For Visa Fee Refer to Kibria Personnel.

Download Visa Forms

- ✓ [Visa -Form](#)

