

## Republic of Ireland

### Visa Note & Fees

#### Tourist/Visit

- ✓ All Applicants need to apply online the following website: <http://www.visas.inis.gov.ie> A printed summary is received which directs them to <http://www.irelandinindia.com> in order to check the documentation required. After completing the documentation in order, they can submit the application, with the printed summary, passport and visa fee to their nearest VFS centre.
- ✓ Printed and signed application summary from online application. All applications must be lodged online? See [www.embassyofireland.in](http://www.embassyofireland.in) for details.
- ✓ One recent passport sized photograph not more than 6 months old. Please see [www.embassyofireland.in](http://www.embassyofireland.in) for details of photograph requirements. If the submitted photograph does not meet these requirements it will delay processing on your application.
- ✓ Original Passport valid for at least 6 months after the intended date of departure from Ireland following visits. Passport must have sufficient space for a visa to be inserted at least one empty page is required. If your passport does not comply with the above your application will be returned to you. A copy of all pages of your passport is required.
- ✓ You should submit all previous passports along with a photocopy of each page of all the passport(s) submitted. If you have been refused a visa for any other country, details of this, preferably the original letter issued to you by the authorities of that country, should be submitted. Concealment of other visa refusals will result in your Irish visa application being refused.

**Note:** Please enclose the original & one photocopy of following document/s. If photocopies are not submitted the original will not be returned.

- ✓ Full itinerary of your trip, including the date on which you will leave India and all countries you are visiting prior to and after Ireland.

- ✓ Full details of the reason for visit- e.g. to visit family, friends, etc.
- ✓ Confirmation of Hotel booking or letter from reference in Ireland undertaking to provide you with accommodation during your stay.
- ✓ A detailed account as to how your reference in Ireland met you (where applicable) and your relationship to them and supporting evidence of this. If your reference is not an Irish/EEA citizen, evidence of their permission to remain in Ireland a copy of their GNIB card and copy of their passport showing Immigration stamps.
- ✓ If the Reference is not an Irish/EEA citizen, evidence of their permission to remain in Ireland; a copy of their GNIB card and copy of their passport showing Immigration Stamps.
- ✓ Evidence that the Applicant has sufficient funds to maintain yourself during your stay (recent bank statement covering a three month period). If your reference in Ireland is supporting you, they must supply a detailed 6 month bank statement for the period immediately prior to your visa application showing sufficient funds to support you for the duration of your stay.
- ✓ A written undertaking both from yourself and your reference that you will observe the conditions of your visa, that you will not become a burden on the Irish State and that you will leave the State on the expiration of your visa.
- ✓ Evidence of obligations for the Applicant to return to the country of permanent residence following the visit is required. They can be like the following:
  - If you are employed a letter from your employer stating how long you have been employed there. The dates you will be on annual leave from and the date you will be returning to work in that employment.
  - If you are a student, a letter from your college outlining what course you are pursuing, how many years you have been a student there, how many years/terms you have left at that college and that you will be returning there following your visit to Ireland.
  - If you are married or have children under 18, and your spouse or children are remaining at home, you should submit your marriage cert and birth cert. for the children.
  - Details of family members residing in your country of permanent residence.

- Details of your accommodation in your country of permanent residence, e.g. Ownership details or rental agreement.
- ✓ If visiting another EU member state prior to traveling to Ireland, the relevant Visa for that country should be obtained before a visa for Ireland can be issued.
- ✓ If traveling to visit a non EU national resident in the state, details of non EU National's permission to remain in this state should be submitted (e.g. Garda (Police) Registration Card)
- ✓ Full details of Medical / Travel Insurance for the stay duration amounting to 30,000 Euros.
- ✓ For Group Tours Itinerary & Booking Receipt are also required.
- ✓ Visa processing time is 1 to 5 working days.

**Visa Category**

✓ **Visa Fee**

VFS service charge

✓ Rs. 900 (inclusive of taxes)

Multiple Entry

✓ Rs. 8300

Single Entry

✓ Rs. 5000

- ✓ **Important:** The visa fee mentioned above excludes Kibria's service charge for visa processing.

## Business

All Applicants need to apply online the following website:<http://www.visas.inis.gov.ie>A printed summary is received which directs them to <http://www.irelandinindia.com> in order to check the documentation required. After completing the documentation in order, they can submit the application, with the printed summary, passport and visa fee to their nearest VFS centre.

- ✓ Printed and signed application summary from online application. All applications must be lodged online. see <http://www.embassyofireland.in> for details.
- ✓ One recent passport sized photograph not more than 6 months old. Please see <http://www.embassyofireland.in> for details of photograph requirements. If the submitted photograph does not meet these requirements it will delay processing on your application.
- ✓ Original Passport valid for at least 6 months after the intended date of departure from Ireland following visits. Passport must have sufficient space for a visa to be inserted, at least one empty page is required. If your passport does not comply with the above your application will be returned to you. A copy of all pages of your passport is required.
- ✓ Applicant should submit all previous passports along with a photocopy of each page of all the passport(s) submitted. If you have been refused a visa for any other country, details of this, preferably the original letter issued to you by the authorities of that country, should be submitted. Concealment of other visa refusals will result in your Irish visa application being refused.

**Note: Please enclose the original & one photocopy of following document/s. If photocopies are not submitted the original will not be returned.**

- ✓ A letter of invitation from the Irish company giving contact details, stating the reason for, duration of your proposed visit, showing responsibility for your accommodation and maintenance costs during your stay (if sponsored by the Irish company. (original & one photocopy)
- ✓ A letter from your employer confirming you are undertaking this trip on the Company's behalf, the purpose of the visit, dates, and outlining who will be responsible for the full costs of the trip travel, accommodation, expenses etc. Your employer should also confirm that you will be returning to that employment following the visit.(original & one photocopy)
- ✓ A Letter of Invitation from the Irish Company stating contact details, the reason for and duration of your proposed visit, outlining responsibility for accommodation and maintenance costs during the stay (if the visit is sponsored by the Irish company). (original & one photocopy)
- ✓ Evidence of your obligations to return to your country of permanent residence e.g. letter from employer showing your current employment situation, the date you are expected to return to

that employment/college/commitments & details giving as to who will fund the trip, boarding & lodging (If sponsored by employer).(original & one photocopy)

- ✓ Evidence of previous contact/correspondence between the Companies if any. If contracts exist between both Companies, relevant details of such a contract. (original & one photocopy)
- ✓ If your business trip exceeds two weeks please supply a detailed itinerary and reasons to justify this.
- ✓ Full details of Medical / Travel Insurance for the stay duration amounting to 30,000 Euros.
- ✓ Proof of sufficient funds of both the Individual and the Company. If the Applicant is responsible for the costs of the trip, evidence of your personal finances in the form of detailed bank statements of the last 6 months is required. An explanation for undertaking the trip on one's own expense should also be submitted.(original & one photocopy)
- ✓ Please enclose the original and one photocopy of each document/s. If photocopies are not submitted the original will not be returned.
- ✓ Visa processing time is 1 to 3 working days.

**Visa Category**

**Visa Fee**

VFS service charge

Rs. 900 (inclusive of taxes)

Multiple Entry

Rs. 8300

Single Entry

Rs. 5000

**Important:** The visa fee mentioned above excludes Kibria's service charge for visa processing.

Download Visa Forms

- ✓ [Visa-Form](#)