

## Hong Kong

### Visa Note & Fees

#### Business

- ✓ The Applicant should have a passport valid for at least 6 months from the date of application for the visa and at least 2 blank pages.
- ✓ Photocopy of passport.
- ✓ One visa application form duly filled and signed by the applicant.
- ✓ Two recent passport-size colour photographs with white back ground.
- ✓ A Covering letter from the Applicant's Company or Organization. The letter should be addressed to The Chinese Embassy, New Delhi with the subject Hong Kong Visa.
- ✓ Sponsorship letter from the contacting party in Hong Kong, namely, business counterpart or relatives and friends in Hong Kong.
- ✓ A Registration Certificate of the Indian Company.
- ✓ Company Bank Statement for the last 6 months.
- ✓ Confirmed onward / return air ticket.

Visa Category	Visa Fee
Urgent Visa (2 days)	Rs. 3800
Normal Visa (4 days)	Rs. 2000

**Important :** The visa fee mentioned above excludes Kibria's service charge for visa processing.

#### Work Permit

- ✓ One visa application form duly filled and signed by the applicant.
- ✓ Two recent passport-size colour photographs with white back ground.

- ✓ Photocopy of passport.
- ✓ A Covering letter from the Applicant's Company or Organization. The letter should be addressed to The Chinese Embassy, New Delhi with the subject Hong Kong Visa.
- ✓ Sponsorship letter from the contacting Party in Hong Kong, namely, Business Counterpart or relatives and friends is also required.
- ✓ An application form ID (E) 936, with relevant parts duly completed and signed.
- ✓ A copy of the Sponsor's Business Registration Certificate, Certificate of Incorporation and/ or Memorandum of Incorporation and Articles of Association.
- ✓ Financial standing of the Sponsor/ Sponsor's company (Income Tax Return, trading profit and loss account, Profit Tax Return).
- ✓ A copy of the Applicant's service contract or letter of appointment with details of post, salaries and benefits.
- ✓ Full description of the Applicant's post.
- ✓ Details (with proof), of Applicant's academic qualifications and experience relevant to the post, e.g. copies of Diplomas, Certificates and Testimonials.
- ✓ A letter with supporting proof from the Employer (if possible) stating the reason why the post cannot be filled locally. If the Applicant is to replace someone already working in Hong Kong, the personal particulars and his whereabouts (if known) should be given. If the Applicant is to fill a new post, an explanation why his/her services is essential.
- ✓ Evidence of the Applicant's past residence in Hong Kong (if any).

**Note:** In addition to the above-mentioned documents, other information/ documents in support of the application may be required by the processing officer in individual cases.

<b>Visa Category</b>	<b>Visa Fee</b>
Normal Visa (4 days)	Rs. 2000
Urgent Visa (2 days)	Rs. 3800

**Important :** The visa fee mentioned above excludes Kibria's service charge for visa processing.

Download Visa Forms

- ✓ [Sponsor](#)