

France

Visa Note & Fees

Tourist

Note: For the visa submission Applicant / Agent needs to take appointment thru VFS site <http://www.vfs-france.co.in/scheduleanappointment.html>.

- ✓ The Applicant should have a original passport valid for at least 6 months from the date of application for the visa. One photocopy of the first and last page of the passport and photocopies of valid visa are required. Passports valid for more than 10 years will not be accepted as the main required travel document. It is mandatory to have two blank pages opposite to each other.
- ✓ Photocopies of valid US, U.K. and previous Schengen visas.
- ✓ Two recent passport size photographs (35 x 45 mm) with white / light background, 70-80% face coverage, photographs taken with a digital camera must be high quality colour and printed on photo quality paper. Photograph should not have any stapler or pin marks disfiguring the face or background and must be pasted on the form.
- ✓ One application form with all columns filled.
- ✓ All Applicants should mention their mobile number on the visa application form.
- ✓ Travel Agents authorized by the embassy of france must mention the applicants mobile number on the visa application form and not their own mobile number or travel agency number.
- ✓ Covering letter IN ORIGINAL signed by the applicant. For self employed/ businessman, going on tourist visa, covering letter preferably on company's letterhead is required.
- ✓ Copy of CONFIRMED prepaid hotel reservation OR sponsorship certificate (attestation d'accueil*) IN ORIGINAL.

- ✓ Covering Letter signed by the Applicant. For self employed/ businessman, traveling on tourist visa, a Covering Letter preferably on Company's Letterhead is required (in original).
 - ✓ Copy of ITINERARY prepared by the travel agency (for those going on tour).
 - ✓ Photocopy of Applicant's PAN Card.
 - ✓ Copy of income tax papers of last one year, last THREE month bank statement, last 3 months salary slips.
 - ✓ Photocopy of overseas medical insurance policy + repatriation, evacuation cover (equivalent to 30,000 euros). Please carry your original insurance for verification at the time of submission of visa application form. Approved list of Indian Travel Insurance Companies providing Travel Medical Insurance for Schengen Visa:
 1. Apollo Munich for the age group of 6 months to 70 years.
 2. Bajaj Allianz for the age group of 6 months to 70 years.
 3. HDFC Ergo for the age group of 3 months to 70 years.
 4. IFFCO Tokio for the age group of 3 months to 70 years.
 5. Future Generali for the age group of 6 months to 70 years.
 6. Reliance for the age group of 3 months to 70 years.
 7. Tata/AIG for the age group of 6 months to 55 years (Silver Schengen Plan 56-70 years and Senior Schengen Plan 71-79 years).
 8. Oriental Insurance Company for the age group of 6 months to 60 years.
 9. Royal Sundaram for the age group of 3 months to 70 years.
 10. United India Insurance Company for the age group of 0 months to 65 years.
 11. Cholamandalam MS for the age group of 0 months to 70 years.
 12. Star Health and Allied Insurance for the age group of 6 months to 70 years.
 13. Universal Sompo for the age group of 0 months to 70 years.
 14. National Insurance Company for the age group of 6 months to 60 years Schengen Plan 61-80 years.
 15. New India Assurance Company for the age group of 0 months to 60 years.
 16. ICICI Lombard General Insurance Company for the age group of 3 months to 85 years.
- Copy of air ticket or PNR (booking printout).

All applicants except first time traveler (traveling first time to a Schengen country) while applying for a French visa will be required to fill visa insurance undertaking form in addition to the visa application form.

For minor travelling alone the visa application must include an authorization from both his/her parents to travel alone. The authorization has to be certified by an entitled Indian authority and enclose copy of the parents' identity. /// If the minor is travelling with an adult other than his/her parents, this adult has to be legally authorized by the minor's parents to accompany him/her and take any measure that be needed in case of illness, accident, etc. /// If the minor is accompanied by only one of his/her parents, the other one should give his/her legal authorization to let her/his child travelling with his/her spouse

For any student under 18, applicants are requested by the French authorities to provide with either a photocopy of certificate from their school or university or any other document as a proof of their enrollment as a student or apprentice.

The photocopy of certificate from school or university or any other proof of professional or educative occupation is also requested whenever a young person over 18 is depending on his parents for his/her living expenses.

Domestic help at the private service of a foreign national or a French national, accompanying his employer to France for a short stay needs to hold a working permit, like any foreigner going to work, full time or part time, in France.

Submission of a contract established between the employee and the employer in accordance with the French Labour law, approved by the DDTEFP(Direction du travail, de l'emploi et de la formation professionnelle) center of the employer's place of vacation is compulsory for application for a visa.

Visa issued is usually valid for 6 months with a stay of up to 90 days. The French consulate Kolkata reserves the right to ask the applicant to produce original air ticket and insurance if required.

Employed applicants to submit a letter from the employer with details of employment and leave.

Self employed applicants to submit proof of business i.e. firm's registration or partnership deed.

Unemployed applicants and students can submit their spouse's / parent's financial papers AND a letter of employment or business.

All faxes must be photocopied and in A4 size paper.

Copy of marriage certificate wherever necessary for e.g. if wife's passport is in maiden name.

Each application must be supported by a copy of the requisite documents. If you have received a fax you must photocopy the same and attach it to your application.

No visa will be issued on additional pages.

Children must travel on their individual passports.

Note: No visa fee is charged for children below 6 years of age and students traveling on study tours.

All fees are non-refundable.

The submission and collection of the visa application and passport from VFS can be done either by the Applicant himself or any person bearing an authorization Letter and a photo-identity.

Note: For Applicants applying in Delhi and Kolkata: Please note the visa fee for Applicants applying to the France Visa Application Centre in New Delhi and Kolkata is payable by a Bank Draft, payable in the respective cities and favouring 'VFS Global Services Pvt. Ltd. A/C NO 24105037330'. Alternatively visa fees can be paid in cash also with a cash handling charges of Rs 60/ levied per application over and above the visa fees. The courier facility is available at Rs. 300/- (inclusive of service tax 12.36%) per application (optional).

Visa Category	Visa Fee
VFS Service Charges	Rs. 935
Exception: For citizens of Albania/ Moldavia/ Russia/ Ukraine/ Former Republic of Yugoslavia (Bosnia/ Herzegovina/ Macedonia/ Montenegro/ Serbia)	Rs. 2800

Children aged =6&12 years Rs. 2800

For all categories Rs. 4800

Important : The visa fee mentioned above excludes Kibria's service charge for visa processing.

Business

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- ✓ The photocopy of Passport photo page and address page of the applicant.
- ✓ Photocopies of valid US,U.K. and previous Schengen visas.
- ✓ Two recent passport size photographs (35 x 45 mm) with white / light background, 70-80% face coverage, photographs taken with a digital camera must be high quality colour and printed on photo quality paper. Photograph should not have any stapler or pin marks disfiguring the face or background and must be pasted on the form.
- ✓ One application form with all columns filled.
- ✓ All Applicants should mention their mobile number on the visa application form.
- ✓ Travel Agents authorized by the embassy of france must mention the applicants mobile number on the visa application form and not their own mobile number or travel agency number.
- ✓ Covering letter from the COMPANY mentioning name and designation of the applicant and that of the signatory of managerial or executive level giving brief sketch of applicant's itinerary, name, address and email of the company to be visited.
- ✓ A copy of the Invitation Letter from the French Company.

- ✓ Copy of income tax papers of last one year, last THREE month bank statement, last 3 months salary slips.
 - ✓ Photocopy of Applicant's PAN Card.
 - ✓ Photocopy of overseas medical insurance policy + repatriation, evacuation cover (equivalent to 30,000 euros). Please carry your original insurance for verification at the time of submission of visa application form. Approved list of Indian Travel Insurance Companies providing Travel Medical Insurance for Schengen Visa:
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 2. Bajaj Allianz for the age group of 6 months to 70 years.
 3. HDFC Ergo for the age group of 3 months to 70 years.
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 15. New India Assurance Company for the age group of 0 months to 60 years.
 16. ICICI Lombard General Insurance Company for the age group of 3 months to 85 years.
- Confirmed onward/ return air ticket (with photocopy enclosed).
Copy of air ticket or PNR (booking printout).
Confirmed prepaid hotel reservation.
- All applicants except first time traveler (traveling first time to a Schengen country) while applying for a French visa will be required to fill visa insurance undertaking form in addition to the visa application form.

Domestic help at the private service of a foreign national or a French national, accompanying his employer to France for a short stay needs to hold a working permit, like any foreigner going to work, full time or part time, in France.

Submission of a contract established between the employee and the employer in accordance with the French Labour law, approved by the DDTEFP(Direction du travail, de l'emploi et de la formation professionnelle) center of the employer's place of vacation is compulsory for application for a visa.

The documents must be arranged in the order given above.

Visa is usually valid for 6 months with a stay of 90 days.

Processing time is 7 to 10 working days.

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Visa Category	Visa Fee
VFS Service Charges	Rs. 935
For all categories	Rs. 4800
Children aged =6&12 years	Rs. 2800

Important : The visa fee mentioned above excludes Kibria's service charge for visa processing.

Transit

Note: For the visa submission Applicant / Agent needs to take appointment thru VFS site <http://www.vfs-france.co.in/scheduleanappointment.html>.

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- ✓ The photocopy of Passport photo page and address page of the applicant.
- ✓ Photocopies of valid US, U.K. and previous Schengen visas.
- ✓ Two recent passport size photographs (35 x 45 mm) with white / light background, 70-80% face coverage, photographs taken with a digital camera must be high quality colour and printed on photo quality paper. Photograph should not have any stapler or pin marks disfiguring the face or background and must be pasted on the form.
- ✓ One application form with all columns filled.
- ✓ All Applicants should mention their mobile number on the visa application form.
- ✓ Travel Agents authorized by the embassy of france must mention the applicants mobile number on the visa application form and not their own mobile number or travel agency number.
- ✓ Covering Letter signed by the Applicant (in original).
- ✓ Copy of CONTRACT with Shipping Company.
- ✓ INVITATION LETTER from agent in France.
- ✓ Original plus Copy of CDC (Continuous Discharge Certificate)
- ✓ Copy of air ticket or PNR (booking printout).
- ✓ Photocopy of Applicant's PAN Card.
- ✓ All applicants except first time traveler (traveling first time to a Schengen country) while applying for a French visa will be required to fill visa insurance undertaking form in addition to the visa application form.
- ✓ Domestic help at the private service of a foreign national or a French national, accompanying his employer to France for a short stay needs to hold a working permit, like any foreigner going to work, full time or part time, in France.
- ✓ Submission of a contract established between the employee and the employer in accordance with the French Labour law, approved by the DDTEFP(Direction du travail, de l'emploi et de la formation professionnelle) center of the employer's place of vacation is compulsory for application for a visa.
- ✓ This visa is valid for a maximum stay of 5 days.

✓ Processing time is 7 to 10 working days.

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Visa Category	Visa Fee
VFS Service Charges	Rs. 935
Children aged =6&12 years	Rs. 2800
For all categories	Rs. 4800

Important : The visa fee mentioned above excludes Kibria's service charge for visa processing

Download Visa Forms

- ✓ [Visa Declaration](#)
- ✓ [Visa Form](#)
- ✓ [Visa Undertaking2](#)